



*The 2st Baltic Conference
for Students and Young Researchers
- BalCon 2018*

ABSTRACT GUIDELINES

The abstract of the paper should be written in English and prepared according to the following guidelines, based on the examples available at www.balcon.com.pl, bookmark „For authors” (*Abstract_BalCon2018.doc*). The abstract should not exceed **2 pages of B5 format**. The abstract should be sent in a .doc file.

In order to use figures, graphs or other materials protected by the copyright law, a relevant written permission is required, including possible related costs and necessary references.

The abstract has to be sent in the attachment form to biuro@balcon.com.pl by **15th of January 2018**.

1. Abstract text

The page format is B5 (170 × 240 mm), including the printed area 130 × 197 mm. The following page layout parameters should be defined due to MS Word edition:

- top margin - 2,30 cm
- bottom margin - 2,00 cm
- left margin - 2,00 cm
- right margin - 2,00 cm
- header - 1,50 cm
- footer - 1,25 cm

The **Text** of the abstract should be written with the Times New Roman font size 10 pt. With an interline **at least** – 12 pt.; automatic hyphenation (Hyphenation zone 0,75). The paragraph indentation should be 0,7 cm.

The pages are numbered at the page top, left aligned – even, right aligned – odd and underlined across the page width with the line 0,75 pt. The page number font size is 11 pt.

No additional breaks are provided between the paragraphs.

2. Numbers and symbols

The coma (not a dot) should be used as a decimal mark.

The units should be separated from the value with a space, except of °C and % (e.g. 5°C, 50%). The degree sign (°) should be inserted as a symbol (not as an upper index).

The elements which should be written with a regular font (not italic):

- **Symbols of units** like m (meter), V (volt), kPa (kilopascal),
- **Constants** like Re – Reynolds number,
- **Brackets** like round (), square [], curly { } – even though the text inside the brackets is italic.

In technical papers the symbols of units are not placed in square brackets.

3. Figures and graphs

Figures and graphs should be placed between paragraphs and numbered sequentially (e.g. Fig. 1., Fig. 2., etc). The figures should be clear and show an appropriate scale. The figures will be printed in gray-scale, so contrast is important in preparation. Integrated figures are allowed only, thus no additional lines, arrows, words, etc. added in the word editor are allowed. The recommended figure resolution ranges from 200 to 300 dpi. The minimum thickness of the lines should be 0,4 pt. (0,14 mm) for the black lines and 0,7 pt. (0,25 mm) for the gray lines.

All figures should be centred, the captions have to be placed under the figures and justified. The caption font size is 9 pt. (an example is under). A 12 pt. spacing is required before each figure.



Fig. 1. The figure caption example [xx]

4. Tables

The font Times New Roman size 8 pt. or 7 pt. should be used, corresponding to the table size. The tables should be numbered sequentially (e.g. Table 1., Table 2., etc). All tables should be centred, the captions have to be placed under the tables and justified. The caption font size is 9 pt. A 12 pt. spacing is required before each table.

Table 1. The table caption example [xx]

No.	LIST OF ACTIVITIES	COST	QUOTA
1.	xx	36,341	50,77%
2.	yy	25,296	35,34%
3.	zz	0,025	0,03%
4.	xx	0,020	0,03%
TOTAL:		71,578	100%

5. Footnotes and bibliography

Footnotes should be written using a Times New Roman font size 8 pt. with a single line spacing and an indentation 0,2 cm.

Bibliography includes the items mentioned in the abstract only. Bibliography references should be placed in square brackets (e.g. [2]). The bibliography list should be ordered alphabetically, using Times New Roman font size 9 pt., according to the example shown below.

Bibliography

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- [7] Patent. Polska, nr 83 594. Układ regulacji mocy czynnej bloku parowego kocioł-turbina. Politechnika Gdańska. Gdańsk (Polska). Tw. wynal. Perycz S., 1976, 2 s.
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